



14 March 2017

Internal/External Job Posting

Music Ear Training Teacher

Part-Time-Permanent Contract. Up to 4 hours per week (Thursdays 4-8 PM)

Start Date: Thursday April 6, 2017

Dixon Hall Neighbourhood Services is a multi-service agency located in the heart of east downtown Toronto. For 87 years, we have been touching the lives of thousands of our community's most vulnerable residents by providing a range of programs and services across every stage of life.

Dixon Hall Music School has offered lessons to thousands of children in the Regent Park/Moss Park/St. Lawrence neighbourhoods since 1978. Our music program sees students through all stages (and ages) of their musical and personal development. We believe in giving students a solid groundwork in music education by offering them individual lessons together with additional training (such as theory, ear training, rock band, orchestra) to help them flourish. Over 300 students take lessons each year, in 20 different subject areas. We are looking for an enthusiastic music teacher to provide ear training lessons to children and youth. Classes are one-on-one or very small (max 3 students per class).

RESPONSIBILITIES

- Full knowledge of technical requirements for all levels of RCM exams
- The ability to work in both group and individual lessons, with all levels of ages and musical expertise
- providing an engaging and challenging methodology and contributing to an enjoyable experience of music for every student
- monitoring student progress and adjusting teaching methods and materials when necessary
- ability to demonstrate concepts and tactics (performance capabilities required)
- punctually attending all scheduled lessons
- participating, when possible, in developing and implementing curriculum ideas
- notifying the Music School Director/Manager of any student's learning or physical problems or problems related to violence, illicit drugs, crime, as well as problem attendance, etc.
- consulting with parents on a regular basis
- encouraging students to take advantage of the school's resources such as instruments, practice studios, other lessons available, summer programs, free concert tickets, etc.
- adhering to all agency guidelines and policies and attending appropriate staff meetings and workshops when possible

ADMINISTRATIVE DUTIES & RESPONSIBILITIES:

- keeping weekly attendance records of students

- recording hours every day worked
- requesting any necessary teaching materials
- notifying the Music School Director/Manager as soon as a student is late for a lesson or event
- notifying the Music School Director/Manager of teaching absences as much in advance as possible
- preparing students for RCM exams
- providing the school staff with ample time to register students for exams

QUALIFICATIONS:

- post-secondary education in music
- prior music teaching experience; ear training or theory teaching an asset
- the ability to communicate well with people from all walks of life and from many cultural backgrounds
- The ability to teach various styles of music and knowledge of different approaches to teaching music is required
- A satisfactory Vulnerable Sector Criminal Records check is required

Salary: \$24.38 per hour for group teaching or \$22.90 per hour for private teaching. This position is a member of CUPE Local 2497.

To apply please send your resume and cover letter quoting **#17-MS-01 no later than 4pm on March 28, 2017 by email to hr@dixonhall.org** or by regular mail attention to: Human Resources: Dixon Hall Neighbourhood Services. 192 Carlton Street. Toronto. ON. M5A 2K8

Dixon Hall Neighbourhood Services is committed to developing an inclusive selection process and work environment. If contacted, please advise the hiring manager if you require any accommodation during the interview process. The hiring process is governed Dixon Hall Neighbourhood Services Race Relations and Employment Equity Policies.