

Position Title: **Meals on Wheels Driver**  
Location: 192 Carlton Street, Toronto  
Reports to: Meals on Wheels Supervisor

## POSITION SUMMARY:

The goal of the Meals on Wheels Program is to deliver nutritious meals to individuals who are unable to prepare their own meals at lunchtime, seven days per week. Drivers are needed to take volunteers to client's homes to deliver a hot lunch from 11:15am – 1:30pm. Volunteers are welcome to use their own vehicle or to make use of an agency vehicle.

## QUALIFICATIONS:

- Reliable, punctual and friendly; willing to work as part of a team;
- Physical ability to carry meal delivery bags;
- Valid Ontario Driver's license and a safe driving record are required;
- Willing to use own vehicle an asset (*Drivers who use their own vehicles are reimbursed for out of pocket expenses twice yearly.*)

## MAJOR RESPONSIBILITIES:

- Work with assigned team members to deliver hot lunches to homebound seniors.
- Drive to clients' residences according to designated stops on route sheets.
- Assist runner(s) with meal delivery if required.
- At end of route, return to 192 Carlton Street and drop off runners, meal delivery bags and route sheets.

## COMMITMENT:

- ***A minimum of one shift per week for a minimum of 3-months***
  - Available shifts: Sundays: 11:00am – 1:30pm  
Mondays: 11:00am – 1:30pm  
Wednesdays: 11:00am – 1:30pm  
Fridays: 11:00am – 1:30pm



## RECRUITMENT PROCESS:

- Complete agency volunteer application form;
- Attend a Meals on Wheels On-Boarding and Training session;
- Receive on-the-job training with experienced Meals on Wheels volunteer(s).

## LOCATION:

Office is located at 192 Carlton Street (Carlton & Sherbourne)

- Deliveries made throughout Dixon Hall Neighbourhood Services' catchment area

## BENEFITS:

- Opportunity to meet new people and promote the wellness and independence of clients.
- TTC tokens provided to volunteers who live more than 3km away and do not qualify for the Ontario Works transportation allowance
- Reference letter provided after 24 hours of volunteer service

## For more information, and to apply, please contact:

Volunteer Department  
416-863-0499 ex. 3225 / [volunteer@dixonhall.org](mailto:volunteer@dixonhall.org)