



Job Title: [Adult Enrichment & Wellness Program Support Volunteer \(Korean-speaker\)](#)

Department: Adult Enrichment & Wellness Program

Reports to: Adult Enrichment & Wellness Program Coordinator

POSITION SUMMARY:

Assist the Adult Enrichment and Wellness Program Coordinator with the implementation of program activities for Korean-speaking clients.

QUALIFICATIONS:

- Ability to speak and write Korean and English fluently (required)
 - Translation from English to Korean (required)
- Reliable and punctual
- Prior experience working with seniors (preferred)
- Excellent interpersonal skills
- Willingness to accept supervision and to work directly with the Program Coordinator

MAJOR RESPONSIBILITIES:

- Assist Korean speaking clients during programs such as: Fitness and Social Hour
- Assisting coordinator with program set up and clean up
- Accompany clients on group outings
- One on one talking time with clients
- Translating monthly program calendars from English to Korean
- Reporting client concerns to coordinator

ORIENTATION/TRAINING:

- Attendance at Volunteer Orientation and Safety Training session (mandatory)
- Orientation and on-the-job training to program responsibilities provided by Program Coordinator

TIME REQUIREMENT:

- Thursdays from 10am – 2pm

LOCATION:

- 55 Bleecker Street, Toronto

BENEFITS:

- Obtain transferable job skills and knowledge in the areas of aging and supporting seniors
- Contribute to the health and well-being of seniors
- TTC tokens provided to volunteers as per Dixon Hall's policies and who do not qualify for Ontario Works transportation allowance
- Letters of reference provided after 24 hours of service
- Become engaged in the local community

For more information, contact:

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Applicants can apply on-line at www.dixonhall.org/volunteer.