



Job Title: **Community Gardener/Landscaper (Volunteer)**

Department: Real Estate and Property Management

Reports to: Director Real Estate and Property Management

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**POSITION SUMMARY:**

The volunteer will assist in the gardening and upkeep of various Dixon Hall locations. Volunteers will gain experience in gardening and maintenance of plants, landscaping and strengthen community and group work skills.

**QUALIFICATIONS:**

The ideal candidate for this position possesses the following skills and qualifications:

- Ability to work collaboratively with others
- Ability to lift up to 30lbs and perform repetitive motions for an extended period of time
- Reliable and punctual
- Willing to accept supervision and takes direction well
- Previous experience and understanding of gardening and/or landscaping is an asset

**MAJOR RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO:**

- Assist in the transportation of plants onsite
- Remove weeds, rubble and debris within garden grounds
- Attend to and water plants as needed
- Plant shrubbery, flowers and plants
- Work with other volunteers and staff to come up with and implement new ideas

**ORIENTATION/TRAINING:**

Successful candidates will attend an initial orientation and training session facilitated by the Volunteer Department. Volunteer will receive task-specific training, on-going support, and supervision from the Real Estate and Property Management Department. In-person training and orientation on tools, planting techniques, and plants will occur on-site.

**TIME REQUIREMENT:**

Volunteers asked to volunteer a minimum of once (1) per week, for a minimum of three (3) months

**LOCATION:** Various Dixon Hall sites, located in downtown Toronto

**BENEFITS:**

- Volunteers will have the opportunity to gain skills in the areas of: gardening and landscaping, working in team settings, time-management
- Reference letter provided after 24 hours of volunteer service.

**For more information and to apply, please contact:**

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