

Job Posting

Job Title:	Theory Teacher	Status:	Part-Time - Saturdays 11am-4pm
Department:	Music School	Union:	Included
Salary:	\$24.67	File #	#22-MS-09
Posting Date:	June 21 st , 2022	Posting Close	July 5 th , 2022

Dixon Hall Neighbourhood Services (DHNS) is a multi-service agency located in the heart of east downtown Toronto committed to realizing the vision of a city where everyone thrives. Since 1929, we have been touching the lives of thousands of our community's most vulnerable residents by providing a range of programs and services across every stage of life. We create lasting solutions to end poverty, social injustices, and isolation in Toronto. We value respect, diversity, integrity, care, compassion, and accountability.

Reporting to the Manager, Music School, the Theory Teacher is responsible for teaching theory to children and youth primarily from the Regent Park, Moss Park and South Cabbagetown community. The Theory Teacher is required to perform their duties in a manner consistent with Dixon Hall's Vision, Mission and Values and demonstrate customer service excellence.

RESPONSIBILITIES

- Providing an enjoyable and educational experience of music for every student.
- Monitoring student progress and adjusting teaching methods and materials when necessary.
- Encouraging and adequately preparing students for RCM exams.
- Punctually attending all scheduled lessons.
- Notifying the Music School Director/Manager of any student's learning or physical problems or problems related to violence, illicit drugs, crime, as well as problem attendance, etc.
- Consulting with parents on a regular basis.
- Encouraging students to take advantage of the school's resources such as other lessons available, camps, concert tickets, etc.
- Adhering to all agency guidelines and policies and attending appropriate staff meetings and workshops when possible.

QUALIFICATIONS

- Prior experience teaching music.
- Post-secondary education in music with a solid foundation in music theory.
- Musical and teaching ability.
- The ability to communicate well with people from all walks of life and from many cultural and social backgrounds.
- The ability to teach various styles of music and knowledge of different approaches to teaching music.
- High standards of professionalism and professional ethics.
- Strong English language written and verbal communication skills with a strong ability to exchange knowledge.
- A satisfactory Vulnerable Sector Criminal Records Check is required.
- Required to provide evidence of full vaccination (minimum of two doses) against COVID-19 with a vaccine approved for use in Canada in keeping with the Dixon Hall vaccination policy.
- Must be qualified to work in Canada legally for the employer.
- Completion of a Vulnerable Sector Police check that produces a satisfactory result, as determined by the requirement for this position to interact with children and vulnerable persons, is required.

To apply, please email your resume and cover letter as a single Word or pdf document to hr@dixonhall.org by **July 5th, 2022 at 4:30pm** quoting File **#22-MSC-09** in the email "Subject" line.

Dixon Hall Neighbourhood Services is committed to developing an inclusive selection process and work environment. If contacted for an interview, please advise the hiring manager if you require any accommodation during the interview process. The hiring process is governed by Dixon Hall Neighbourhood Services Race Relations and Employment Equity Policies.