

Job Posting

Job Title:	Infection Prevention and Control (IPAC) Supervisor	Status:	Full-time
Department:	Shelters and Shelter Programs	Union:	Excluded
Salary:	Based on experience	File #:	#22-HHS-49
Posting Date:	September 22, 2022	Posting Close:	October 6, 2022

Dixon Hall Neighbourhood Services (DHNS) is a multi-service agency located in the heart of east downtown Toronto committed to realizing the vision of a city where everyone thrives. Since 1929, we have been touching the lives of thousands of our community's most vulnerable residents by providing a range of programs and services across every stage of life. We create lasting solutions to end poverty, social injustices, and isolation in Toronto. We value respect, diversity, integrity, care, compassion, and accountability.

Reporting to the Senior Manager, Shelters and Shelter Programs, the Infection Prevention and Control (IPAC) Supervisor provides leadership while ensuring that there is an organized infection prevention and control program implemented in the Emergency Shelters, Respite Shelters, Rooming House, and Supportive Housing sites operated by the DHNS Agency.

RESPONSIBILITIES

- Support the process of planning, coordinating, directing, and monitoring the effectiveness of all operational activities of the IPAC portfolio in the Housing Services and Support department.
- Participate in and lead committees and task groups as required.
- Provide input on the development of the annual operating plan for the department
- Support and participate in IPAC projects and provide status reports to direct manager.
- Assist with the on-call duties on a rotational basis.
- Support the Agency, front-line Managers, Supervisors, and IPAC team with all relevant directives, communications, and guidance from SSHA in relation to IPAC.
- Oversee the full implementation of directives, communications, and guidance from SSHA relating to IPAC across all Housing Services program sites.
- Contribute to the JHSC as an *ex officio* member with specific focus on IPAC.
- Support the creation and maintenance of IPAC policies and procedures for the Agency and other Agency departments and programs, as requested.
- Provide Subject Matter Expert (SME) support to the Agency by providing IPAC resources, information and training to all staff
- Guide the IPAC team in ensuring that the Housing Services team members follow IPAC processes, are compliant with PPE requirements, and with hygiene practices.
- Guide the Agency's collaboration and communication with Toronto Public Health (TPH) during outbreaks
- Implement quality improvement initiatives that may result from internal and external partner visits.
- Direct the completion of monthly inspections for IPAC and safety practices (i.e., needle stick

injuries, PPE concerns, cleaning and disinfecting equipment concerns).

QUALIFICATIONS

- Bachelor's degree in Nursing, Health Sciences, Health Promotion, Social Work, or a related field.
- Minimum of 5 years recent experience working with homeless or marginalized people in a community-based setting, or an equivalent combination of education and experience.
- Minimum of 4 years' experience working in infection control required; Experience in infection prevention and control in congregate settings is an asset.
- Minimum of 3 years of experience managing a team of IPAC professionals in a unionized workplace; experience gained in a community-based, multi-location, multi-service organization preferred.
- Completion of an Infection Prevention and Control certification endorsed by IPAC Canada (preferred) or Infection Prevention and Control Core Competencies (minimum requirement) and/or Certification in Infection Control (CIC) an asset.
- Knowledge of relevant Infection Prevention & Control standards (i.e., PIDAC, CSA, Accreditation standards, regulations and guidelines) and demonstrated ability to integrate this knowledge into congregate living settings.
- Knowledge of the nature and processes of congregate living associated infections and outbreaks, in addition to investigatory and medical surveillance procedures, documentation and standards.
- Demonstrated knowledge of privacy standards and the ability to manage confidential client information.
- Knowledge of and experience providing support for complex health and social needs for marginalized populations.
- Strong written and verbal English language communication skills with a wide range of stake holders including drop in participants, staff of all levels, partners and government program representatives; fluency in additional languages, relevant to the communities of service, will be considered an asset.
- Computer literate and familiar with multiple software programs.
- Proficient computer skills including document and email management, MS Office Suite, website content management skills.
- Must be qualified to work in Canada legally for the employer.
- Able to provide a Vulnerable Sector Screening check with a "Clear" or satisfactory result that meets the operational requirements of the agency.
- **MUST** be fully vaccinated (two [2] doses) against COVID-19 with a vaccine that has been approved for use in Canada.

To apply, please email your resume and cover letter as a single Word or pdf document to hr@dixonhall.org by **October 6, 2022 at 4:30 PM** quoting File **#22-HHS-49** in the email "Subject" line.

Dixon Hall Neighbourhood Services is committed to developing an inclusive selection process and work environment. If contacted for an interview, please advise the hiring manager if you require any accommodation during the interview process. The hiring process is governed by Dixon Hall Neighbourhood Services Race Relations and Employment Equity Policies.